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Thursday, August 4, 2020

7:30 PM

Council Chambers

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Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Westworth Village Golf and Parks Advisory Board will hold a meeting on Tuesday, August 4, 2020 at 7:30 pm by telephone conference. An electronic copy of the agenda packet has been made available on the City's website and a recording of the meeting will be made available by contacting the City Secretary.

**THE COMMITTEE INTENDS TO PARTICIPATE IN THE MEETING VIA TELECONFERENCE.**

**Members of the public may dial the following number to join the meeting starting at 7:30 pm: 1-866-899-4679, when prompted enter access code 203 326 597#.** Please deliver or email all comments related to the action items posted on the agenda to the City Secretary at: [bbarrett@cityofwestworth.com](mailto:bbarrett@cityofwestworth.com) prior to noon on the day of the meeting. Any comment submitted must include the item number to which it pertains. All comments submitted are subject to being included in the council packet and/or read aloud during the Citizen Comments portion of the meeting.

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**CALL TO ORDER**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer.*

**ACTION & BRIEFING ITEMS:**

- A. Approval of the June 2, 2020 meeting minutes.
- B. Review and discuss Hawks Creek Golf Course Fiscal Year to Date financials. *(The draft July council report will be reviewed.)*
- C. Discuss and take action to designate the park areas, review the initial park design plan and discuss potential naming and project timelines. *(Representatives from Kimley Horn will be making a presentation.)*
- D. Discuss the next meeting date.

**ADJOURN:**

*The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.*

*This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.*

*A quorum of the council or other committee and boards may be present at this meeting; however, no other council, board or committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and City website, on this, the 1<sup>st</sup> day of August 2020, at 5pm, in accordance with Chapter 551 of the Texas Government Code.*



**Brandy G. Barrett, City Secretary**



Tuesday, June 2, 2020

7:30 PM

Council Chambers

**ATTENDEES:**

Christina Cowden	Chairperson
Tiffany Aller	Member
Tony Yeager	Member
David Tierney	Member
Michael Dingman	Member
Nyles Nielsen	Member
Barbara Deakins	Member
L. Kelly Jones	Mayor
Elisa Greubel	Recording
Brandy Barrett	City Secretary
Kevin Reaves	Police Chief
Mike Krsnak	Head Pro

**ABSENT:**

Joseph Alvarez	Public Works Director
Alex Ives	Food and Beverage Manager
JD Ashwood	Superintendent

**CALLED TO ORDER at 7:30pm by Christina Cowden.**

#### **CITIZEN COMMENTS**

- Brian Libbey (5853 Straley Ave) – was concerned about the \$30,000 consulting fee and wondered if it was necessary or if the City or citizens could purchase and install equipment themselves. He questioned what the ramifications would be if the City did not use the engineering firm.
- Abraham Elizondo (5733 Sunset) – suggested designating the land behind City Hall as a public park and giving it a name rather than referring it to the “green space behind City Hall,” to give the park a start.

#### **ACTION ITEMS:**

- A.** Approval of the March 3, 2020 meeting minutes.  
**MADE by** Tiffany Aller. **SECOND by** Nyles Nielsen.  
**Motion passed** by a vote of 6 Ayes and 0 Nays.
- B.** Review and discuss the Hawks Creek Golf Course Fiscal Year to Date financials.
- Mr. Krsnak presented a detailed review of the current Fiscal Year to Date financial status.
  - He reported May had the most rounds since March 2017.
  - He discussed the closing, re-opening phases, and current restrictions being implemented due to COVID-19.
- C.** Review park design plan process, awarded to Kimley Horn, and discuss next steps.
- Katherine Utecht (Kimley Horn) – introduced herself and the team that has been assigned to work on the City’s park plan. She discussed the plan to focus on a passive park in front of City Hall and an active park in the green space behind City Hall. She discussed the timeline and methodology that will be employed for each step of the project. She answered several questions from the committee members.

**D.** Discuss next meeting date.

- Next meeting will potentially be held in July.

**ADJOURNED at 8:07pm.**

**MINUTES APPROVED on this day, the 9<sup>nd</sup> day of July 2020.**

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**Christina Cowden, Chair**

**ATTESTED TO BY:**

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**Brandy Barrett, City Secretary**



### **Agenda Item B:**

At the time the packet was published, the Hawks Creek Golf Course Fiscal year to Date financials were not completed. Mr. Krsnak's report will be provided at the meeting.

### **Agenda Item C:**

A representative from Kimley Horn will be making a PowerPoint presentation based on the survey results, town hall discussions and the parks and trails plan.